



January 22, 2025

Dear Food Vendor:

We are pleased to announce that the Marengo Park District, City of Marengo and the Marengo-Union Chamber of Commerce are once again co-sponsoring the "Day in the Park" 4th of July Celebration on Saturday, July 12th from 4:00-9:00 p.m. at Indian Oaks Park (825 Indian Oaks Trail, Marengo, IL 60152).

We are inviting area food vendors to participate in this event. The food vendor area will be outside our new Venue in the Park, recreational and entertainment area, and adjacent to the adult and kids activities. A beer tent will be inside the Venue area and the food trucks will be parked in the parking lot around the perimeter of it.

We will also be having a Craft Fair, Car Show, Kids Fun Zone with blow-ups and games, Adult games and competitions, 3 bands and local dance and theatre student performing. Our event has grown each year, we are anticipating 1500 to 2000 attendees with the event ending at 9:00 p.m. with the community fireworks.

Thanks for your consideration and we hope you are able to participate in our event.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Bertrand", with a long horizontal flourish extending to the right.

Dr. Dan Bertrand
Director
Marengo Park District



Marengo Park District
Serving the Community Since 1938



Food Vendor Agreement

Day in the Park

Saturday, July 12th, 4-9 p.m.

Business Name _____

Contact Name _____

Business Address _____

City, State, Zip _____

Phone # and email _____

I, _____, do hereby agree to comply with the following conditions as set forth in this contract for Marengo Park District's Day in the Park:

- This year we are limiting our food vendors to 12 and giving first priority until February 15th to the vendors who attended last summer. After that date we will open it up to other vendors on a first come first served basis.
 - Alcoholic beverages are not allowed outside of business premises.
 - Marengo Park District, its officers or agents, are not responsible for accidental loss or damage of any kind.
 - Marengo Park District reserves the right to remove a vendor for non-compliance of any of the above conditions. No refunds will be made.
 - All food trucks will be located outside the old pool area adjacent to the beer tent.
1. Each Vendor is required to pay (Business- \$50/(Non-profit Organization- \$25) to secure a spot and the City of Marengo Food Truck fee of \$50 will be waived. No percentage of sales will be retained by Marengo Park District.
 2. Furnish liability insurance adding Marengo Park District as an additional insured.
 3. Furnish health department permit to the park district.
 4. Furnish a complete menu keeping prices within reason and attach it to the completed contract. (Marengo Park District holds the right to limit duplication of the menu).
 5. Furnish food on the date of Day in the Park.
 6. Supply all food service equipment and servers required to operate the food stand.
 7. Provide all eating utensils (plates, napkins, forks, spoons, etc.) as required for serving.
 8. Provide my own generator; electricity is not available.

Please sign this contract and scan it and email or mail it with your check to dbertrand@marengoparkdistrict.org along with your menu and prices. Send to: Dan Bertrand, Director, Marengo Park District, 825 Indian Oaks Trail, Marengo, IL 60152. The District reserves the right to render this agreement null and void if payment is not received by May 1st, 2025. If you have any questions, please call Dan Bertrand at 815-568-5126 or email him.

Signature: _____

Date: _____